

Meeting minutes

Meeting name	ILC at Enfield - Road Transport Coordination Group (RTCG)		
Date	27 May 2010	Time 14:00pm	Meeting No. 4
Location	Atlantic Room Bond One		
Attendees			
David Chui (DC) RTA	Allan Flynn (AF) SP		
Rebecca Newman (RN) DoP	Stephen Zaczekiewicz (SZ) SP		
Rowan Morrison (RM) BC	Virginia Mullins (VM) SP		
Meeting minute taker: Virginia Mullins (VM)	Meeting Chair: Allan Flynn – Senior Manager supply chain		
Apologies: Glen Snow (GS) DoP , Paul McNeil (PM) RTA, Isabelle Albert (IA) BC, Ingrid Ilias (II) DoP, and Austin Morris (AM) SMC.			

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Item No.	Action	Responsibility
1.	Review of Previous Meeting Minutes No.3 Minutes endorsed, signed off by Chair	AF
2.	Project Status update <ul style="list-style-type: none"> Tender for Early Works/Early Contractor Involvement contract is complete. Target for contract execution towards end June 2010. A Preferred Proponent for IMT operation has been identified. Modification Application Number 4 has been reviewed and approved by Department of Planning. MA No.4 included update of internal site road configuration. 	Note Note Note
3.	Status of Bankstown City Council review of Local Area Traffic Management Measures for Hume Hwy closing of median strip opposite Como Street <ul style="list-style-type: none"> BCC committed to consult with local community regarding potential closure of median strip. Consultation process expected to take approximately two to three months. Update of progress of consultation process to be provided at next RTCG meeting. 	Note RM
4.	Rawson Rd Greenacre <ul style="list-style-type: none"> BCC to advise at next RTCG meeting whether they will request the measures to be located further east along Rawson road 	RM

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5. **Traffic Monitoring**
- BCC enquired about traffic monitoring of Norfolk/Roberts Rd intersection. Note
 - Sydney Ports advised that it is obligated to undertake a series of noise and traffic audits after the ILC commences operation namely, when the ILC reaches a throughput of 50,000TEU, 150,000TEU and 250,000TEU. Note
 - Sydney Ports confirmed that only the RTA can install a camera for monitoring of road intersections. Due to privacy laws, it is problematic that cameras can be used to capture licence plate details. Note
6. **Strathfield Municipal Council Feedback on proposed Local Area Traffic Management measures for Greenacre and South Strathfield**
- **Wentworth St – Proposed traffic restrictions to discourage trailer parking.**
 - SMC confirmed via email advice (27/5/2010) that relevant officers at Council have advised that trailer parking currently occurs along Wentworth street, and that Council would support the introduction of 4 hour parking subject to formal approval from the Strathfield Local Traffic Committee. Note
 - The RTCG discussed BCC's concerns that applying 4hr traffic restrictions to Wentworth Street would encourage trailer parking into Muir Road within the Chullora Business Park. Note
 - Sydney Ports to advise SMC of the concerns raised at the RTCG, for SMC's further consideration. SZ
 - **Cosgrove/Hume Hwy – Left Hand Turn into Hume**
 - No works proposed for left hand turn from Cosgrove Road, as the ILC impact is minimal, and that it is possible for B double trucks to turn left from Cosgrove within the two marked lanes for vehicles travelling north. Note
 - Sydney Ports to provide SMC with swept path analysis for Left Hand Turn from Cosgrove. SZ
6. **Norfolk Road/Roberts Road Intersection**
- Concerns were raised about the design of the slip lane from Roberts Road into Norfolk Street, and whether there was any opportunity to protect or otherwise mitigate the risk of impact for drivers waiting to turn right from Norfolk Road into Roberts Road. Note
 - The RTCG recognised that the approved design may be difficult to revise due to the existing constraints in Norfolk Road. Note
 - Sydney Ports acknowledged that safety of the community is a paramount consideration, and that it would conduct a SZ

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review of the design to be discussed at next meeting.

7. **Communication with local businesses close to proposed Norfolk Rd/Roberts Rd intersection works.**

- The RTCG were advised of the briefing conducted by Sydney Ports to local business stakeholders on 13 May 2010. Stakeholders were provided an overview of the proposed ILC operations, and the design and construction scope and works program for the intersection. Note

 - The RTCG noted the following outcomes of the meeting: Note
 - In short no real objections.
 - Only one business (Dragon Steel) displayed a minor concern as to the loss of the on street parking but is still accepting as to the fact it will happen.
 - All businesses conveyed that certain types of vehicles regularly mount the pavement to turn left from Norfolk Road and thus were in favour of the widened sweep path.
 - All businesses appreciated the communication

 - The RTCG noted the following Sydney Ports actions arising from the briefing of stakeholders. Note
 - Confirm actual number of lost on street car parking spaces. Estimate $3 + 1 + 1 = 5$
 - Ensure database created with all stakeholders to receive project updates
 - Confirm and provide feedback to Motormia & Dragon Steel that vehicles will still be able to turn right into their driveway of Norfolk Rd once intersection complete.
 - Summarise today's discussions and email to Peter (Hungry Jacks / Shell) for forwarding to Head Office
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Date of next meeting: Thursday 2 September 2010 (Location onsite to be confirmed)

These minutes have been endorsed by the meeting Chair

Signed _____

Date _____